

**HUMBLEDON & PLAINS FARM**

**YOUTH FOOTBALL**

**ESTABLISHED 1980**



**CLUB CONSTITUTION**



Established 1980

**HUMBLEDON & PLAINS FARM YOUTH FOOTBALL  
FA CHARTER STANDARD COMMUNITY CLUB**

**Every Child Deserves a Chance**

## **HUMBLEDON & PLAINS FARM YOUTH FOOTBALL**

### **CLUB CONSTITUTION**

#### **1. TITLE**

- 1.1 The Club shall be called Humbledon & Plains Farm Youth Football Club, hereafter to be referred to as "the Club" and shall be affiliated to the Durham County Football Association Limited.

#### **2. OBJECTS**

- 2.1 To foster and promote the sport of football at all levels, providing opportunities for recreation and competition.

#### **3. MEMBERSHIP**

- 3.1 Membership of the Club shall be open to any person completing a Membership Application Form and paying the relevant subscription or joining fee as determined by the Annual General Meeting of the Club Members.
- 3.2 There shall be two classes of membership available. These are:
  - 3.2.1 Full Member (Three Designated Members of Staff per Team)
  - 3.2.2 Junior Member (Registered Players)



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#### **4. OFFICERS**

4.1 The Officers of the Club shall be as follows:

President	Non Executive Officer
Vice President	Non Executive Officer
Chairperson	Executive Officer
Vice Chairperson	Executive Officer
Secretary	Executive Officer
Assistant Secretary	Executive Officer
Treasurer	Executive Officer
Welfare Officer	Executive Officer
Advisor Boys Football 11-a-Side	Executive Officer
Website / Media Manager Covid-19 Officer	Executive Officer
Recruitment Officer	Executive Officer



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## **5. ELECTION OF OFFICERS**

- 5.1 All Officers shall be elected at the Annual General Meeting of the Club, from and by Full Members of the Club.
- 5.2 All Officers are elected for a period of one year, but may be elected to the same office or another office the following year.

## **6. GENERAL COMMITTEE**

- 6.1 The affairs of the Club shall be controlled by a General Committee comprising of the Executive Officers of the Club and one member each from all teams within the Club elected from and by the Full Members of the Club. The General Committee shall meet at agreed intervals and not less than four times a year.
- 6.2 The duties of the General Committee shall be:
  - 6.2.1 To control the affairs of the Club on behalf of the Members
  - 6.2.2 To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The Club shall maintain a bank current account and the following Officers shall be authorised to sign Club cheques: two from the Chairperson, Treasurer and Secretary
  - 6.2.3 To co-opt additional members to the Committee as the Committee feels is necessary. Co-opted members shall not be entitled to a vote on the Committee
  - 6.2.4 To make decisions on the basis of a simple majority vote. In the case of equal votes the Chairperson shall be entitled to an additional casting vote.
  - 6.2.5 Each General Committee Member shall undertake to represent the interests of a specific team.



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## **7. POWERS**

- 7.1 In furtherance of the objects but not otherwise the General Committee may exercise the following powers:
- 7.1.1 Power to raise funds and to invite and receive contributions, provided that, in raising funds, the General Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of law
  - 7.1.2 Power to buy, take on lease or in exchange, any property necessary for the achievement of the objects and to maintain and equip it for use
  - 7.1.3 Power to subject to any consent required by law to sell, lease or dispose of all or any part of the Club
  - 7.1.4 Power to subject to any consent required by law to borrow money and to charge all or any part of the property of the Club with repayment of the money borrowed
  - 7.1.5 Power to employ such casual staff (who shall not be members of the General Committee) as are necessary for the proper pursuit of the objects
  - 7.1.6 Power to co-operate with other community, voluntary and statutory groups operating in furtherance of the objects or of similar purposes and to exchange information and advice with them
  - 7.1.7 Power to establish or support any charitable trusts, associations or institutions formed for all or any of the objects
  - 7.1.8 Power to appoint and constitute such advisory Committees as the General Committee may think fit
  - 7.1.9 Power to do all such other lawful things as are necessary for the achievement of the objects.





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## **8. GENERAL MEETINGS**

- 8.1 The Annual General Meeting shall be held not later than the end of June each year. 21 clear days written notice shall be given to Members of the Annual General Meeting by circulating a copy of the notice to Full Members at their home address. Members must advise the Secretary, in writing, of any business to be moved at the Annual General Meeting at least 14 days before the meeting. The Secretary shall circulate or give notice of the Agenda for the meeting to Members not less than 7 days before the meeting.
- 8.2 The business of the Annual General Meeting shall be to:
- 8.2.1 Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting
  - 8.2.2 Receive the audited Accounts for the year from the Treasurer
  - 8.2.3 Receive the Annual Report of the Committee from the Secretary
  - 8.2.4 Produce Accounts to Durham County Football Association Limited for audit
  - 8.2.5 Elect the Officers of the Club (i.e. President, Vice President, Chairperson, Vice Chairperson, Secretary, Treasurer, Welfare Officer, Fundraising Officer and other General Committee Members)
  - 8.2.6 Review Club subscription rates and agree them for the forthcoming year
  - 8.2.7 Transact such other business received in writing by the Secretary from Members 7 days prior to the meeting and included on the Agenda.
- 8.3 Special General Meetings may be convened by the General Committee or on receipt by the Secretary of a request, in writing, from any General Committee Member. At least 5 days notice of the meeting must be given.



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- 8.4 Nomination of candidates for election of Officers shall be made, in writing, to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Full Members attending the meeting.
- 8.5 At all General Meetings, the chair will be taken by the Chairperson or, in their absence, the Vice Chairperson.
- 8.6 Decisions made at a General Meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the event of equal votes the Chairperson shall be entitled to an additional casting vote.
- 8.7 A quorum (the fixed number of members that must be present) shall be 8 General Committee Members and 3 Officers of the Club including 2 from the Chairperson, Secretary and Treasurer.
- 8.8 Each team shall be entitled to one vote at General Meetings.
- 8.9 In the case of absence a vote by proxy shall be allowed.

## **9. ALTERATIONS TO THE CONSTITUTION**

- 9.1 Any proposed alterations to the Club Constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full Member of the Club and seconded by another Full Member. Such alterations shall be passed if supported by not less than two thirds of those Full Members present at the meeting, assuming that a quorum has been achieved.



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## **10. CLUB PROPERTY**

- 10.1 Any monies or property belonging to the Club, or any Team within the Club, whether collected, loaned out or annually awarded to any player or member of the Club or Team, remains the property of the Club unless it is stipulated in writing beforehand, by the Club or Team Officials, that such property is to be kept by the player or member in perpetuity.
- 10.2 Where no stipulation is given, any monies (subscriptions, fund raising sums etc) must be refunded to the Club or, if goods, must be returned clean and in good condition, when requested by Club Officials.
- 10.3 Failure to adhere to this clause may result in the Club pursuing action through official channels (Russell Foster Youth League or Durham County Football Association Ltd) for the reimbursement of monies or the return of goods lost or damaged.

## **11. DISSOLUTION**

- 11.1 If, at any General Meeting of the Club, a resolution were passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.
- 11.2 If, at that Special General Meeting, the dissolution is carried by at least two thirds of the Full Members present at the meeting, the General Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.
- 11.3 After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the Full Members of the Club, but shall be given or transferred to some other voluntary organisation having objects similar to those of the Club.





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**DIRECTORY OF ELECTED OFFICERS**

CHAIRPERSON	KEVIN BYERS
VICE CHAIRPERSON	TONY PREECE
SECRETARY	GRAEME JOBES
ASST SECRETARY / WEBSITE MANAGER	CHRIS ELVES
TREASURER	KEVIN BYERS C/O CLUB
WELFARE OFFICER	DAN TAYLOR

**DIRECTORY OF UNELECTED OFFICERS**

PRESIDENT	RAY MOWBRAY
HONORARY EXECUTIVE OFFICER	CELIA WRIGHT
HONORARY EXECUTIVE OFFICER	PHIL WRIGHT
HONORARY EXECUTIVE OFFICER	GORDON KNIGHT
HONORARY EXECUTIVE OFFICER	KAREN KNIGHT
HONORARY EXECUTIVE OFFICER	DEBRA COLLEY
HONORARY EXECUTIVE OFFICER	PETER BELL
HONORARY EXECUTIVE OFFICER	GILL HACKETT



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**DIRECTORY OF GENERAL COMMITTEE MEMBERS - 5 V 5 & 7 V 7 TEAMS**

U-8 PLAINS FARM BLUES	DAN TAYLOR
U-8 PLAINS FARM YELLOWS	NATALIE MAY
U-9 PLAINS FARM BLUES	GRAEME JOBES

**DIRECTORY OF GENERAL COMMITTEE MEMBERS - 9 V 9 & 11 V 11 TEAMS**

U-14 PLAINS FARM BLUE	FAROUK RIAZ
U-14 PLAINS FARM GREEN	CHRIS ELVES
U-14 PLAINS FARM RED	PAUL MILBURN
U-15 PLAINS FARM YELLOW	GARETH HALEY
HUMBLEDON & PLAINS FARM WOMEN	GARY QUINN