



Established 1980

**HUMBLEDON & PLAINS FARM YOUTH FOOTBALL
FA CHARTER STANDARD COMMUNITY CLUB**

Every Child Deserves a Chance

Humbledon & Plains Farm Youth Football Club (The Club) take your privacy very seriously.

This Privacy Notice sets out how we use and look after the personal information we collect from you. We are the data controller, responsible for the processing of any personal data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

WHAT PERSONAL DATA WE HOLD ON YOU

Personal data means any information about an individual from which that individual can be identified. We collect, use, store and transfer some personal data of our participants [and their parents or guardians], and other club members.

You provide information about yourself and club members when you register with the club, and by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise.

The information you give us may include name, date of birth, address, e-mail address, phone number, gender, and the contact details of a third party in the case of emergency. We may also ask for relevant health information, which is classed as special category personal data, for the purposes of health, well-being, welfare and safeguarding. Where we hold this data it will be with the explicit consent of the participant or, if applicable, the participant's parent or guardian.

Where we need to collect personal data to fulfil League responsibilities and you do not provide that data, we may not be able to honour or administer your registration.

WHY WE NEED YOUR PERSONAL DATA

We will only use personal data for any purpose for which it has been specifically provided.

The reason we need participants' and members' personal data is to be able to run the football club and arrange matches; to administer registration, and provide the club services you are signing up to when you register with our football club as a participant. Our lawful basis for processing this personal data is that we have a contractual obligation to anyone as a participant or member to provide the services they are registering for.

We have set out below, a description of all the ways we plan to use personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.

PURPOSE / PROCESSING ACTIVITY

Lawful Basis for processing under Article 6 of the GDPR

PROCESSING REGISTRATION FORMS

Performance of a contract



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ORGANISING MATCHES

Performance of a contract

SENDING OUT MATCH OR LEAGUE INFORMATION AND UPDATES TO CHECK COMPLIANCE WITH OUR CLUB CRITERIA TO PARTICIPATE IN THE LEAGUE

Performance of a contract

Performance of a contract and Legitimate Interests

Our Legitimate Interests are that we need to ensure that participants meet the appropriate criteria to ensure that the matches are organised under the FA jurisdiction.

SHARING DATA WITH REFEREES

Performance of a contract

SHARING DATA WITH THE CLUB YOU ARE A MEMBER OF, COUNTY FOOTBALL ASSOCIATIONS AND THE FA

Performance of a contract

SHARING DATA WITH COMMITTEE MEMBERS TO PROVIDE INFORMATION ABOUT LEAGUE ACTIVITIES, REGISTRATION RENEWALS OR INVITATION TO SOCIAL EVENTS

The club has a legitimate interest to maintain participant correspondence for league community purposes

SHARING DATA WITH THIRD PARTY SERVICE OR FACILITY PROVIDERS

The club has a legitimate interest to run the organisation efficiently and as it sees fit. Provision of some third-party services is for the benefit of the club and participants. However at HPF YFC this will be very rare as we take your privacy seriously

SHARING ANONYMISED DATA WITH A FUNDING PARTNER AS CONDITION OF GRANT FUNDING E.G. LOCAL AUTHORITY

The club has a legitimate interest to run the organisation efficiently and as it sees fit Application for funding is a purpose that benefits the club and participants

PUBLISHING MATCH AND LEAGUE RESULTS

Consent. We will only publish personal data in a public domain, including images and names, if we have your consent for us to do so. In the case of children under the age of 13 then only with written consent of parent / guardian

SENDING OUT MARKETING INFORMATION SUCH AS NEWSLETTERS AND INFORMATION ABOUT PROMOTIONS AND OFFERS FROM SPONSORS

Consent. We will only send direct marketing if you are an existing member, participant or other associated individual and you have not previously objected to this marketing, or, you have actively provided your consent



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TO ENSURE WE UNDERSTAND POSSIBLE HEALTH RISKS

Consent. We will only process details on anyone medical history with their consent

WHO WE SHARE YOUR PERSONAL DATA WITH

When you register with the club, your information, if you are a participant or volunteer will be or if you are another participant may be entered onto the club system database, which is administered by The Club. We may also pass your information to the County FA / FA for affiliation purposes. We may disclose personal information to third parties to comply with a legal obligation; or to protect the rights, property, or safety of our participants, members or affiliates, or others.

PROTECTION OF YOUR PERSONAL DATA

We have put in place appropriate security measures to prevent personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

HOW LONG WE HOLD YOUR PERSONAL DATA

We keep personal data on our participants while they continue to be a participant or are otherwise actively involved with the football club. We will delete this data seven years after a participant has left or otherwise ended their registration or affiliation, or sooner if specifically requested and we are able to do so. We may need to retain some personal data for longer for legal or regulatory purposes. The personal data that is stored on a secured System is subject to the FA's privacy policy. If anyone would like their personal data to be deleted from the club secured system then please contact a club secretary or chairperson.

YOUR RIGHTS REGARDING YOUR PERSONAL DATA

As a data subject participants may have the right at any time to request access to, rectification or erasure of their personal data; to restrict or object to certain kinds of processing of their personal data, including direct marketing; to the portability of their personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of their personal data.

As a data subject participants are not obliged to share their personal data with The Club. If they choose not to share their personal data with us we may not be able to register them with the League.

We may update this Privacy Notice from time to time, and will inform you to any changes in how we handle personal data.

If participants have any questions about this Privacy Notice then please contact The Club secretary or chairperson.